

RADIO AMATEURS OF CORRY

Ratified 2 July 2002

As Amended through 1 November 2016

CONSTITUTION AND BY-LAWS

OF THE

RADIO AMATEURS OF CORRY

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, do hereby constitute ourselves *The Radio Amateurs of Corry*, and do enact this constitution as our governing law. It shall be our purpose to facilitate the exchange of information and general co-operation between members, to promote radio knowledge, fraternalism and activities as radio amateurs. To so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the general community.

Article I, Membership:

Section 1. All persons interested in amateur radio who are of good moral character shall be eligible for membership. The Radio Amateurs of Corry do not discriminate against any person because of their race, color, creed, gender, sexual orientation or religion.

Section 2. Regular members will be those holding a valid amateur radio license from the FCC to operate a radio station.

Section 3. Associate members will be those not licensed by the FCC at time of application for membership but with intention of obtaining an amateur radio license within one year of becoming a member. Associate members have no voting privileges.

Section 4. Individuals who have been members for a minimum of 10 consecutive years and at least 75 years of age in good standing are eligible to be nominated and accepted for life membership. Life membership has no requirement to pay annual dues.

Article II, Officers:

Section 1. The officers of this club shall be: A President, Vice-President, Secretary, Treasurer, three Trustees and a Club Station License Trustee,

Section 2. All officers except the trustees shall be elected for a term of one year. Each trustee to be elected for a term of three years, terms to be staggered so that one trustee be elected each year. The Club Station License Trustee to be elected to have control of the Club Station for a term of ten years, or less

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depending on the term of the license of the club station. The afore-mentioned License Trustee shall hold a General Class License or higher.

Section 3. Vacancies occurring between elections must be filled by special ballot, at the first regular meeting at which the withdrawal or resignation is announced.

Section 4. Any officer or trustee may be removed from office with a three-fourths vote of the members present, provided the charge against them is made in writing and filed with the Secretary and President and presented at a club meeting at least one month before a vote shall be taken. A copy of said charges shall be provided to the officer or trustee at least two weeks before such charge is presented to the club. Upon removal under Section 4 an officer shall still hold a valid membership. Section 4A must be invoked to remove from membership.

Section 4A. The membership of a member may be revoked with a three-fourths vote of the members present, provided the charge against the member is made in writing and filed with the Secretary and President and presented to the club at least one month before a vote shall be taken. A copy of said charges shall be provided to the member at least two weeks before such charge is presented to the club.

Section 4B. A reasonable attempt shall be made to notify the membership of such pending vote at least 3 weeks prior to such vote. Email will be used for such notification for those members who have email; otherwise some other means of notification will be used such as mail or telephone.

Article III, Duties of Officers & Appointees:

Section 1. The President shall preside at all meetings of this club, and conduct the same according to the rules adopted. He/she shall enforce due observance of the constitution and by-laws; decide all questions of order; sign all official documents that are adopted by the club, and none other, and perform all customary duties of the office of President.

Section 2. The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the ARRL Section Emergency Coordinator to further club participation in the Amateur Radio Emergency Service.

Section 3. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, distribute membership cards, carry on all correspondence, receive and read all bills and communications addressed to the club and read the same at the next regular meeting. He/she shall at the expiration of his/her term turn over everything in his/her possession belonging to the club to his/her successor.

Section 4. The Treasurer shall receive and receipt for all moneys paid to the club; he/she shall keep an accurate account of all moneys received and expended. He/she shall pay no bills without proper authorization. He/she shall keep and account for a petty cash fund not to exceed fifty dollars. At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. He/she shall keep an account of each member's dues paid and payable.

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Section 5. The duties of the Trustees will be the management of all properties and assets of the club, to serve as an auditing committee when directed by the by-laws, the President, or a motion carried. To act as a standing committee to assist all other officers in their duties.

Section 6. The duties of the License Trustee will be in accordance with FCC part 97.103. This person must hold a General Class license or higher.

(Excerpt from the FCC Part 97 Rules)

§97.5 Station license grant required.

(2) A club station license grant. A club station license grant may be held only by the person who is the license trustee designated by an officer of the club. The trustee must be a person who holds an Amateur Extra, Advanced, General, Technician Plus, or Technician operator license grant. The club must be composed of at least four persons and must have a name, a document of organization, management, and a primary purpose devoted to amateur service activities consistent with this part.

Article IV, Meetings:

Section 1. The by-laws shall provide for regular and special meetings. At any meeting a quorum is to consist of the lesser of 5 members or 25(%) percent of the membership,

Article V, Dues:

Section 1. The amount and payment of dues shall be decided by majority vote of those present at any meeting provided a quorum exists and such shall be stated in the by-laws.

Article VI, Fiscal Year:

Section 1. The fiscal year will be twelve months from January First to December Thirty First of the current year.

Section 2. An annual audit will be made at the close of each Fiscal Year of all records and accounts pertaining to the organization.

Article VII, Rules of Orders:

~~**Section 1.** All meetings shall be conducted according to the rules set forth in the by-laws for both regular and special meetings. Business meeting procedure will be governed by Parliamentary Law as set forth in Robert's Rules.~~

Section 1. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the **association** in all cases to which they are applicable and in which they are not inconsistent with these Constitution and By-Laws and any special rules of order the **association** may adopt. Or any Federal, State or Local Ordinance, Resolutions or Laws. (Amended 4 January 2011)

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Article VIII, Amendments:

Section 1. Any section of this Constitution or of the by-laws may be amended by a two-thirds vote favorable of those members present and voting at any regular meeting. Proposals for amendments shall be submitted in writing at a regular meeting and may not be voted on until the next regular club meeting.

BY-LAWS.

Section 1. It shall be the duty of all officers of the *Radio Amateurs of Corry* to enforce the Constitution and the by-laws as they are intended, and to bring any infractions thereof before the members at any regular meeting for disposition.

Section 2. It shall be the duty of the secretary to keep the Constitution and by-laws of the *Radio Amateurs of Corry* and have the same with him/her at every meeting. He/she shall cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by members upon request.

Section 3. A regular annual assessment of \$10.00 per annum and \$5.00 for each additional family member at one address is hereby assessed in accordance with provisions of Article V, Section 1 of the Constitution for the purpose of providing funds for current expenses. Dues are payable annually prior to January 1.

~~**Section 4.** Meetings: Regular business meetings will be held the first Tuesday of each month. The meeting shall come to order at 7:30 p.m. at the American Red Cross, Corry, PA. With the exception of the December meeting which will be held at the Christmas party if deemed necessary by the officers.~~

Section 4. Meetings: Regular business meetings will be held the first Tuesday of each month. The meeting shall come to order at 7:30 p.m. at a location in the Corry, PA area. With the exception of the December or January meeting which will be held at the Christmas party if deemed necessary by the officers. (Amended 11/01/2016)

Section 4A. In the unusual case that a meeting needs to be canceled the officers shall have to power to do so. If the meeting is rescheduled it shall be handled as a special meeting.

Section 4B. Special Meetings: May be called by the president or on the written request of any four members of the club. An honest attempt shall be made to notify all members of a special meeting. Only the business for which the meeting is called shall be transacted at the special meeting. The same rules of quorum hold for a special meeting as for a regular business meeting.

~~**Section 4C.** The officers may from time to time as desired move the regular meeting from the American Red Cross, Corry, PA provided that at least one (1) weeks notice is given. This notice may be by email, radio nets, etc..., the meeting may be up to one (1) hour earlier then stated in Section 4. Provided the time is stated in the notice of the meeting. (Added 4 January 2011)~~

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Section 4C. The officers may from time to time as desired move the regular meeting from the regularly meeting location provided that at least one (1) weeks notice is given. This notice may be by email, radio nets, etc..., the meeting may be up to one (1) hour earlier then stated in Section 4. Provided the time is stated in the notice of the meeting. (Amended 11/01/2016)

Section 5. Order of Business: In accordance with Article VII, Section 1 of the Constitution, the following will be the order of business for all regular meetings.

- a. Roll call of officers and members present.
- b. Reading of the minutes of the previous.
- c. Reports of the officers.
- d. Bills and communications.
- e. Propositions for membership.
- f. Reports of committee
- g. Old business.
- h. New business.
- i. Election of officers when necessary.
- j. Adjournment.

Section 5A. Order of Business for Special Meetings: The following shall be the order of business for special meetings.

- a. Rollcall of officers
- b. The business for which the meeting was called.
- c. Adjournment.

Section 6. Election of officers: The President will at the regular meeting in October of each year appoint a Nominating Committee of three with instructions to present a slate of officers, in accordance with Article II, Sections 1 and 2 of the Constitution, to be presented at the business meeting in November. Nominations will also be accepted from the floor. Officers so elected will take office at the regular meeting in January.

Section 7. Committee: It shall be the prerogative of the President to appoint all committees and chairman thereof for the purpose of furthering the work of this organization. In the case of a committee being required by the intent of a motion carried, the President shall immediately appoint such committee. The President shall a have the power to appoint Committees while in adjournment.

Section 7A. Committees: Will report at the next regular meeting following their appointment without fail. Chairman will provide secretary with written report if requested.

Section 8. The club bank accounts will be maintained by the Treasurer to facilitate the accounting of the moneys entrusted to his/her keeping by the organization. Checks will be headed with the full name, *Radio Amateurs of Corry* and will be valid when signed by the President, Vice-President, Secretary or Treasurer of the *Radio Amateurs of Corry*.

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Section 8A. The signature authority for all club bank accounts shall be the signatures of the President, Vice-President, Secretary and Treasurer. Bank account signature cards shall be updated to reflect any change in officers as soon as possible after such change.

Resolved:

That we, the members of the Radio Amateurs of Corry, do hereby revoke and rescind all previous versions of the club Constitution and By-Laws and ordain and adopt the above Constitution and the By-Laws for the purpose of good order and well being of all associated for the maintenance of harmony and the full accomplishments of the objects of the organization on this 2nd day of July, 2002.

Ralph N. Miller
President

This Copy was received by Daniel Fargo (KB3EMH) 2005 RAC President from former President Ralph Miller (N3LXG) by email on January 4, 2005

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Amendment No. 1 September 6, 2005

(Actual changes appear in the main document)

Amend Article IV under the Constitution to decrease the Quorum from 7 members or 50% of the membership.

Amend By-laws Section 3 to increase annual assessment from \$5.00 (\$2.50 per additional family member).

Adopted at the September 6, 2005 monthly meeting of the Radio Amateurs of Corry in lawful session.

I Daniel L. Fargo as President and in witness thereof set my hand and seal this 6 days of September 2005.

Daniel L. Fargo
President

Attest:

Harold Cole Jr.
Secretary

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Amendment No. 2 January 4, 2010

(Actual changes appear in the main document)

Amend Article VII (7) of the Constitution by replacing the current text. (Adoption of Roberts Rules of Order Newly Revised).

Amendment No. 3 January 4, 2010

(Actual changes appear in the main document)

Amend Section 4 of the By-Laws: To provide for moving the monthly meeting when desired.

Adopted at the January 4, 2011 monthly meeting of the Radio Amateurs of Corry in lawful session.

I Daniel L. Fargo as President and in witness thereof set my hand and seal this 4 days of January 2011

Daniel L. Fargo KB3EMH
President

Attest:

James M. Froncek KA3RDA
Secretary

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Amendment No. 4 November 1, 2016

(Actual changes appear in the main document)

Amend Section 4 of the By-Laws: To provide for changing meeting location from Corry Red Cross to a location in the Corry area. To provide for the December or January meeting to be held at the Christmas party if deemed necessary by the officers.

Amendment No. 5 November 1, 2016

(Actual changes appear in the main document)

Amend Section 4C of the By-Laws: To provide for the officers to moving the monthly meeting when regular meeting location provided that at least one weeks notice is given.

Adopted at the November 1, 2016 monthly meeting of the Radio Amateurs of Corry in lawful session.

I John J. Lis as President and in witness thereof set my hand and seal this 1 days of November 2016

Signature on File

John J. Lis N3NKV
President

Attest:

Signature on File

James M. Froncek KA3RDA
Secretary